



Clifton (Without) and Rawcliffe Allotment Association

RULES OF THE ASSOCIATION FOR PLOT HOLDERS

1. Rents

The annual rent shall be paid by the due date. If payment has not been received within one month of the due date, the plot will be regarded as vacant and available for letting.

2. Waiting List

A waiting list will be maintained by the Membership Secretary and the Letting Officer.

3. Exchange of Plots

Under no circumstances should members make mutual arrangements to exchange plots, if a change of plot is required, they should seek the approval of the letting officer.

4. Plot Inspections

Plot inspections will be carried out by members of the committee on a monthly basis between May and September to check on the horticultural condition of plots (see 5a).

5. Plots

- a. The plot holder by joining the association agrees to keep the plot in good horticultural condition at all times. If, after a written request from the Committee there is not a positive response within **28 days**, the plot holder will be requested to vacate the plot.
- b. If a plot becomes overgrown the committee have the authority to arrange for the plot(s) to be cleared, a charge may be levied to the plot holder.
- c. Pathways around plots should be kept trimmed.
- d. Members vacating their plots are required to remove all rubbish, including tyres and bricks etc, upon termination of their membership.
- e. Each plot should be clearly numbered.

4. Vehicles

All vehicles should be parked in the car park, or where parked within the allotments, are so parked as to not impede other plot holders. Do not obstruct the rides.

During adverse weather cars **MUST NOT** be taken into the allotments area, they must be parked in the designated car park. A notice will be displayed at the entrance advising members to this effect.

5. Gates

- a. Gates should not be left open at any time.
- b. The last plot holder to leave the site should lock the gates.

6. Other Items

- a. Children must be supervised at all times. It is the plot holder's responsibility to stop children under their charge from straying from the confines of their own plot.
- b. Dogs must be kept on a leash without exception and must be tethered within the confines of the plot holder's plot, and there must be no fouling on the allotment site.
- c. Members must notify the Membership Secretary of any changes of address and/or contact details as soon as possible.
- d. No livestock (which includes bees) may be kept on the allotments

Members MUST NOT

- e. bring old carpets or household waste on to the allotments;
- f. erect sheds, huts or greenhouses on the plots; Small shelters (max height 1.6m, max floor area 2m²) are permitted
- g. remove topsoil, nor throw rubbish and stones on tractor ways or the 7 metre tracks.

7. Fires

- a. Members MUST NOT light fires between 1st May and 30th September inclusive. If fires are lit during the permitted period, 1st October to 30th April inclusive, all members must adhere to the following conditions:
 - b. fires are to be in a cleared area and should not be lit when wind will blow smoke towards Shipton Road or the properties to the north and south of the site;
 - c. fires Must Not to be left unattended at any time;
 - d. fires to be extinguished prior to leaving the site;

8. Composting and Rubbish

- a. Members are encouraged to compost their garden waste. The communal compost bins have been closed.
- b. All rubbish and non compostable waste should be removed from the plot and disposed of in either household waste or a designated skip when available.
- c. The bonfire on plot 47B is for the use of the committee, to burn hedge trimmings etc from the maintenance of the site, not for individual plot members to dump rubbish!